

Ystradowen Community and Sports Association - Constitution

Registered Charity Number 515414

1. **Name:** The name of the organisation shall be Ystradowen Community & Sports Association (hereinafter called “the Association)

2. **Objects:** The objects of the Association shall be:
 - a) To promote the benefit of the inhabitants of Ystradowen and district without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

 - b) To establish or to secure the establishment of a Community Centre (hereinafter called “Village Hall”) and to maintain and manage or co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

The Association shall be non-party in politics and non-sectarian in religion.

The Association shall have the power to affiliate with other organisations with similar charitable objects.

The furtherance of the said objects but not otherwise the Association may:

- i. Purchase, take on lease, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of the said objects and construct, maintain and alter any buildings or erections necessary for the work of the Association

- ii. Make regulations for any property which may be so acquired

- iii. Raise funds and invite and receive contributions from any person or persons whatsoever by way of subscriptions and otherwise provided that the Association shall not undertake any permanent trading activities in raising funds for its primary charitable objects

- iv. Receive money on deposit or loan and borrow or raise money in such a manner as the Association shall think fit subject to such consents as required by law

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3. **Membership:**

- a) Membership shall be available to all residents of Ystradowen and district as listed in the annual electoral roll.
- b) The annual membership fee, both personal and family, shall be fixed for the current year at the Annual General Meeting.

4. **Termination of Membership:**

The General committee shall have the right for good and sufficient reason to terminate membership provided that the member shall have the right to be heard by the General Committee before a decision is made.

5. **Management**

- a) Management shall be vested in a General Committee of an elected Chairman, Honorary Secretary, Honorary Treasurer, not less than four elected members and one representative nominated by each affiliated sport, leisure, cultural and social activity/club.
- b) Each member of the committee shall have no more than one vote notwithstanding that she/he may have been appointed to represent two or more interests
- c) Membership of the Committee automatically terminates at the Annual General Meeting, but members will be eligible for re-election or co-option. No member in his/her absence can be elected without his/her consent in writing.
- d) The General Committee shall have power to do all that they deem necessary to promote the wishes of the members as expressed at a General Meeting. They shall have power to appoint members to fill vacancies occurring among their number during their period of office until the next Annual General Meeting.
- e) The General Committee will have the responsibility to make ad hoc co-options to the General Committee and to appoint Sub-Committees from time to time.
- f) The General Committee will have the responsibility of ensuring that any property or facilities of the Association are properly maintained and insured
- g) Communication – every practical effort will be made to inform members of meetings, events and issues
- h) Any member of the General Committee who fails to attend three consecutive General Committee meetings without forwarding reasonable excuse in writing to the Secretary shall cease to be a member of the General Committee and the General Committee shall have power to co-opt a replacement member.

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6. Regular Sports, Leisure, Cultural & Social Activities:

- a) Sections shall be formed specifically to promote any particular sports, leisure, cultural or social activity approved by the General Committee from time to time
- b) Membership of such sections shall be limited to members of the Ystradowen Community and Sports Association
- c) Each sports, leisure, cultural or social section shall issue its own rules, which shall not be inconsistent with this Constitution and shall include:
 - i. The appointment of a representative to the General Committee who shall each year submit a report in writing to the Chairman of the General Committee prior to the Annual General Meeting
 - ii. The appointment of an Hon, Treasurer who shall keep proper accounts which shall, on request, be available for inspection by the General Committee
 - iii. Provision for setting up its own subscription level(s) from time to time.
 - iv. Provision for winding up or dissolution of the section
- d) The Association will not have any liability for the debts incurred by any particular section unless otherwise agreed by a General Meeting of the Association.

7. Finance:

- a) The financial year of the Association shall run from 1st April to March 31st each year
- b) Monies received shall be credited to a bank account opened in the name of the Association with a financial institution approved by the Committee.
- c) The income and property of the Association whencesoever derived shall be applied solely towards promoting the objects of the Association as set forth above, and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Association except in the payment of legitimate expenses incurred on behalf of the Association.
- d) **The acquisition and divestment of a single item, or a group of items or property and/or services, comprising a single project; (excepting entirely grant funded items) by the Association is limited to a cost not exceeding 50% of the revenue income (nett of grant income) of the Association for the preceding financial year.**

The above is subject to an over-riding requirement that the reserves of the Association must always be maintained at an amount of not less than 125%

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of the revenue income (nett of grant income) of the Association in the preceding financial year.

Any deviation from the above financial requirements shall require the approval of the membership of the Association by way of a General Meeting before such acquisition or divestment can proceed.

- e) Normally all withdrawals from the banking account are to be signed by the Hon. Treasurer and countersigned by the Chairman, or Hon. Secretary, or a nominated Committee member. In special circumstances cheques may be signed by any two of the above named.
- f) The Hon. Treasurer shall keep a proper book(s) of accounts and be responsible for advising and reporting to the General Committee on all financial matters.
- g) **Annual accounts are to be prepared by the Honorary Treasurer and checked and approved by either an Auditor or a qualified Independent Financial Examiner as appointed by the General Committee and approved by the membership of the Association by way of a General Meeting.**

8. **Trust Property;**

The title of all and any real property which may be acquired by or for the purposes of the Association shall be vested in Trustees who shall be appointed by the General Committee and who shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the property in trust for the Association. The number of Trustees shall not be less than two or more than four.

9. **Meetings:**

- a) The Annual General Meeting of the Association shall be held in May of each year to deal with the following business
 - i. Read the minutes of the last meeting
 - ii. Receive the Chairman's Report
 - iii. Receive the audited accounts for the financial year and Hon. Treasurer's report.
 - iv. Appoint the auditors for the ensuing year.
 - v. Elect the Officers and General Committee.
 - vi. Deal with any other relevant business.
- b) An Extra-ordinary General Meeting may be called at any time by the General Committee or will be called at written request signed by not less than ten members. The notice calling the meeting shall state the subject matter and only that matter will be discussed.
- c) Quorum: Two officers, three members of the General Committee and 5% of the membership shall form a quorum for an annual general meeting or an extra-ordinary general meeting. Members unable to attend can register their vote on any General Meeting resolution by email or post, to be received before the time of the

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meeting. The communication will be counted as part of the quorum for the meeting

- d) General Committee Meetings will be called from time to time by the Secretary as advised by the Chairman. The minutes of the General committee meetings shall be available for inspection by general members upon request.
- e) Quorum: Two officers and three members of the Committee shall form a quorum for a meeting of the General Committee.
- f) Voting: All voting at any meeting shall be by a show of hands or as otherwise decided by the members present. Motions will be carried by a two thirds majority of members present and voting.
- g) The Hon Secretary will give 21 days' notice of all General Meeting.

10. **Dissolution:**

Should the General Committee by a two thirds majority of those present and voting decide at any time, on the grounds of expense or otherwise, that it is necessary or advisable to dissolve the Association, it shall call an Extra-Ordinary General Meeting of all members. The notice (stating the terms of the resolution proposed) shall be posted in a conspicuous place (s) in Ystradowen, advertised in a newspaper circulating in the area and given in writing to the Charity Commission for England and Wales. If the General Committee decision is confirmed at the Extra-ordinary General Meeting then the General Committee shall have power to dispose of the Association assets held by or in the name of the Association. Any assets remaining after the settlement of any proper debts or liabilities shall be applied towards such charitable purposes for the benefit of the inhabitants of the area of benefit as the Committee may decide and as may be approved by the Charity Commission for England and Wales.

11. **Amendments to the Constitution:**

No additions, deletions, alterations or amendments shall be made to this Constitution except at a annual or Extra-ordinary General Meeting by a two thirds majority of the members present and voting.

Notice of each such meeting shall be given in accordance with the normal procedure and giving the wording of the proposed alteration (s).

No alteration to clause 2, 10, 11 shall be made without the consent of the Charity Commission for England and Wales/.

If Trustees have been appointed under Clause 8, an alteration shall not be made without their knowledge and consent, but consent shall not be unreasonably withheld by them

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This Constitution of the Ystradowen Community & Sports Association was amended and adopted at a General Meeting duly convened at Ystradowen Village Hall on 11th November 2020..

Signed:

Chairman:

Hon. Secretary: