

Ystradowen Community & Sports Association

Minutes of Annual General Meeting

Wednesday 8th May 2019, Ystradowen Village Hall, 7.00pm

Present: Chris Kipling (Chair), Samantha Tamang (Treasurer), Rod Howells (Secretary),

Committee Members: Corinne Roberts, Hillary Hill, Keris Howard, Moira Howells, Alan Jackson, Tony Williams.

Attendees: Graham Roberts, Shena Serjeant, Helen Drane, Mark Drane, Kym Freeman, Paul Freeman, Sue Squire, Ian and Sarah Marshall, Linda Matthew, Felicity Quance, Thomas Dunlop, Ioan Morris, Fiona Sylver, Sue Zaslova, Joy Kipling.

Apologies: Dave Thursfield (Trustee), Tony Cheeseman (Trustee), Stella Cheeseman, Spencer Shields (Committee), Dave Allen, Chris Howard, Sara Howells, Beccie Morteo, John Evans, Dave Allan, Doris Allan, Corinna Turner, Will Turner,

1) Minutes:

The minutes of the last AGM held on the 16th May 2018 were circulated and accepted as a true & correct record. (Proposed Corinne Roberts, seconded Graham Roberts).

2) Matters Arising:

No matters arising

3) Chairman's Report:

"It has been a memorable year and I cannot remember a year when we've all been so busy. The highlight has clearly been the building and completion of the Annexe. With the building work there have been the inevitable difficulties of parking and dust but we got there.

It is worth a brief summary of what has been achieved - not only the Annexe.

With the various grants we had we:

- 1) got a new playground at Badgers Brook / St Owains
- 2) built the Annexe to the Hall giving more rooms to meet, take classes and put on parties etc
- 3) installed a village cinema that will serve everyone.
- 4) installed wi-fi in the Hall to serve all users
- 5) built a Petanque court that is currently attracting a lot of interest and players from all groups.
- 6) laid the base for a small play area in Parc Owain to avoid having to repeat the 'new costs' when we can find the funds to build it.
- 7) A defibrillator for the village being purchased through fund raising and support from Penlynn Community Council

We had a very formal process to go through asking people in the village what they wanted lead by Chris H and Rod. All the above was the best and most affordable fit across all ages, interests and enthusiasms.

Events have been more conservative this year as we concentrated on the above, however:

- 🎬 27/4/19 Annexe opening Carole Phillips
- 🎬 Skittles in April 2018
- 🎬 Party in the Park opening the new play area 12 months ago
- 🎬 Quiz in pub raised money for defibrillator
- 🎬 Fireworks
- 🎬 Children's party
- 🎬 Senior Citizen's Christmas dinner

On the development of the Annexe, We have been so fortunate to have in the village our 3 musketeers! The committee would like to give a huge thanks to the team of Dave Thursfield, Tony Cheeseman and Chris Howard for driving this development through in such a professional and effective manner. Managing all the obstacles and bringing the project in within budget and creating a wonderful new facility for the community. On different aspects of the project, I would like to thank:

Tony and Stella Cheeseman, Mike Davies and Dave Allen for setting up and running the community cinema. Graham Roberts for help with the WIFI installation and Steve Mudd, Graham, Corrine and Keris for lots of snagging jobs such as putting up curtains, toilet roll holders etc!

I would like also that Ian Marshall and Nick Phillips for pulling together a team at short notice to lay the grasscell in the new car park (we're not using it until the grass becomes more established)

And not forgetting the support of Felicity Quance, Tony Williams and Sam Tamang in managing the build grant process with WEFO.

Thanks also to Chris Howard has formed a Boules club and our hall trustees David Thursfield, Tony Cheeseman and John Phillips. John also deserves a special mention as he donated the piece of land that the new car park extension has been built on which made the project possible for which we are very grateful.

All the committee members who have patiently listened and supported the project. In particular Sam supported by Tony who has taken over as Treasurer in the busiest year on record. Rod for keeping going as Secretary right when his business "took off" Charlotte who took over the hall cleaning. Geoff and Lindsey who look after the grounds and of course, Joy Kipling. The Booking Sec is an absolutely key part of the hall operation, without the hall being operated efficiently none of anything we try to do would be possible. So from managing the diary, making sure different groups don't overlap, sorting out conflicts between groups, letting casual users in and out...the list goes on. So a big thank you to Joy who has done this for the last 8 years and for 5 years before that we think. Good luck and please give support to Corrine and Keris who are taking over the role until we find someone to do it, maybe they will enjoy it so much we won't have to!

The plan for the next year is consolidation. Our finances have taken the expected 'hit'; we took the decision to keep our hire rates fixed last year in anticipation of the disruption due to the building works. We have also experienced a drop off and cancellation in bookings this year - actually not especially due to the building works but more to do with hiring groups themselves struggling for enough members to make their sessions viable.

There are signs now that there is a recovery on the way. We have a group set up within the committee looking how to best promote our facility and with all the things we can offer here now I'm confident our finances will soon be back in good shape. In the past we have been in the position not to have to be concerned about our finances as we've always been able to cover our costs, this year we will be closely monitoring income and expenditure.

4) Report:

Introduction

The accounts presented this evening are **draft**. They ignore the Rural Community Development Fund (RCDF) spending / expenditure to year-end on the annexe and the YCSA is in discussions with the Charity Commission to ensure the RCDF funding and expenditure is accounted for correctly. It should be noted that the investment in the annexe will be capitalised when finished.

The income and expenditure account for the year shows a loss of **£3,575**.

This is partially due to the allowance made for the depreciation of the hall building, fixtures and fittings (£1,634) and one-off costs relating to the new annexe (£2,353).

Excluding the depreciation and costs associated with the annexe, we achieved a net profit of **£412**. This is in comparison to the previous year's net profit, before depreciation of **£11**.

At the end of the period, total cash balances amounted to **£36,981**.

📄 Cash	£	0
📄 Current account	£	2,450.38
📄 Deposit Account	£	34,531.02

Income

Total income for the year was £14,005.

Hall hire was **£8,174** a reduction of £660 on the previous year.

It is proposed that hall hire fees for 2019/2020 will be as follows:

Main Hall: **£10.00*** per hour (existing users) – an increase of £1
£12.00 per hour (new users)

Annexe Large: **£10.00** per hour

Annexe Small: **£9.00** per hour

**with effect from 1st Sept 2019*

It is proposed that the rate for parties stays at **£45.00**.

Income from functions during the year was £2,278.78, a decrease of £1,040 on the previous year. NB: Overall annual events made a profit of £100.

Other Income of £3,500 was received which was £1,500 from the Sports Lottery, £1,250 from an Allotment fund and £750 from Penllyn Community Council towards a village defibrillator.

Interest received was £52.

Expenditure

Total expenditure was **£17,580**, a decrease of £1,283 on the previous year. This includes a depreciation charge of £1,634.

A major expense for the year, apart from depreciation, was incurred with a legal land transfer cost of £1,327.

Repair and Maintenance costs were **£2,470**, a decrease from last year of £186.

Both Gas and Electricity costs increased significantly this year. Gas increased to £1,766 compared with £1,374 last year and electricity increased to £854 compared with £330 last year. New contracts have been put in place payable by direct debit to obtain a better rate.

Expenditure on water increased marginally to £243 compared to £233.

Insurance costs increased by £177 to £1,507. This was with the same provider.

Miscellaneous costs included £1,490 for the village defibrillator.

Conclusion

The hall continues to be well used and creates a constant income stream. The next year will see the new annexe rooms available for hire and it is hoped this will provide more choice and availability to users of the hall.

YCSA Events made a slight profit this year but we need to continue to ensure they attract interest and generate sufficient income.

As always, we need to be aware of the balance between hire fees and running costs so propose to review hire fees next year, after the annexe being available for the first full year.

5) Election of Officers:

All Officers were re-elected

Chris Kipling (Chair) - Proposed by Tony Williams seconded by Hilary Hill.

Sam Tamang (Treasurer) Proposed by Joy Kipling and seconded by Corrine Roberts.

Rod Howells (Secretary) Proposed by Shena Sarjeant and seconded by Graham Roberts.

6) Election of Committee:

Keris Howard, Fiona Sylver, Corinne Roberts, Hilary Hill, Alan Jackson, Moira Howells, and Spencer Squire Shields were all re-elected by a show of hands.

Helen Drane and Tony Williams were also elected to the committee by a show of hands.

7) Any other business:

No other business

The Chairman closed the meeting at 8.30pm and all present were able to enjoy the cheese & wine provided.

Signed..... Date.....
Chris Kipling (Chairman)